

Indian Institute of Technology Indore

Detailed Schedule of the 5th Convocation

Full Dress Rehearsal: 3rd November 2017 (Friday)

Time: 16.00-17:30

Convocation: 4th November 2017 (Saturday)

Time: 14:30-16:30

Time	Activity
12:30– 13:30	Robing of the degree recipients.
13:30– 13:55	Robing of the Senate members.
13:30– 14:00	Marshals ensure that the degree recipients occupy their allotted seat (marked with name and roll number) and also ensure that Medal and award recipients occupy their seats after receiving degree and be ready well within time to receive medal/award.
14:00– 14:15	Members of the Academic Procession, led by Deputy Registrar (Academic) will assemble in the determined order in the foyer.
14:20	Arrival of the Chief Guest to the Convocation Venue.
14:21	1st Announcement: “IIT Indore welcomes all of you for the 5th Convocation of the Institute. Please switch off your mobile phones.”
14:21– 14:24	Robing of the Chief Guest, BoG Chairman and Senate Chairman and they join the Academic Procession.
14:25	2nd Announcement (After getting signal from Convocation foyer): “Ladies and Gentlemen! 5th Convocation of IIT Indore is about to commence. The Academic Procession is now entering the Convocation Hall. You are requested to stand up and remain standing till all the members of the Academic Procession occupy their seats.”
14:25– 14:29	Academic Procession enters the Convocation Hall and Institute song is played until all the members of Academic Procession occupy their respective seats. All stand up for the National Anthem. National Anthem is played. After National Anthem, all occupy their respective seats.
14:30	BoG Chairman announces: “I declare the 5th Convocation of IIT Indore open.”
14:30-14:50	Address by Chairman of BoG and Chairman, Senate.
14:51	Registrar announces: “Award of the degrees will now commence.”
14:51	Dean, Academic Affairs announces: “Sir, I present to you Ms. Veenu Mishra and others (including those in absentia) who have successfully completed all the prescribed requirements and have been found fit for award of the degree of DOCTOR OF PHILOSOPHY of the Institute, and request that they be admitted.”
14:52	Senate Chairman announces: “By virtue of the authority vested in me as Chairman (Senate), I admit you all (including those in absentia) to award of the degree of DOCTOR OF PHILOSOPHY of the Institute and charge you to be worthy of the same.”
14.53	Head, BSBE announces, “I call upon Ms. Arpita Tawani of Centre of Biosciences and Biomedical Engineering to come and receive her degree from Chairman Senate.” Head, BSBE reads her PhD thesis title and she receives her degree from Senate Chairman.
14:54– 14:59	HOD, Chemistry announces, “I call upon the PhD degree recipients of Chemistry to come one by one and accept their degree from Chairman Senate.” HOD (Chemistry) reads names of the PhD degree recipients and PhD thesis title of the respective student and they receive their degree from Senate Chairman.
15:00– 15:07	HOD, Electrical Engineering announces, “I call upon the PhD degree recipients of Electrical Engineering to come one by one and accept their degrees from Chairman Senate.” HOD (EE) reads names of the PhD degree recipients and PhD thesis title of the respective student and they receive their degree from Senate Chairman.

15:08–15:09	HOS, Humanities and Social Sciences announces, “I call upon the PhD degree recipients of Humanities and Social Sciences to come one by one and receive their degrees from Chairman Senate.” HOS (HSS) reads names of the PhD degree recipients and PhD thesis title of the respective student and they receive their degree from Senate Chairman.
15:10	HOD, Mathematics announces, “I call upon Mr. Manas Ranajn Mahapatra of Mathematics to come and receive his degree from Chairman Senate.” HOD (Mathematics) reads his PhD thesis title and he receives his degree from Senate Chairman.
15:11–15:13	HOD, Mechanical Engineering announces, “I call upon the PhD degree recipients of Mechanical Engineering to come one by one and receive their degrees from Chairman Senate.” HOD (ME) reads names of the PhD degree recipients and PhD thesis title of the respective student and they receive their degree from Senate Chairman.
15:14–15:15	HOD, Physics announces, “I call upon the PhD degree recipients of Physics to come one by one and receive their degrees from Chairman Senate.” HOD (Physics) reads names of the PhD degree recipients and PhD thesis title of the respective student and they receive their degree from Senate Chairman.
15:16	Dean, Academic Affairs announces: “Sir, I present to you Mr. Aditya Kumar Bharti and others (including those in absentia) who have completed all the prescribed requirements and have been found fit for award of the degree of MASTER OF SCIENCE of the Institute, and request that they be admitted.”
15:17	Senate Chairman announces: “By virtue of the authority vested in me as Chairman (Senate), I admit you all (including those in absentia) to award of the degree of MASTER OF SCIENCE of the Institute and charge you to be worthy of the same.”
15:18–15:19	HOD, Chemistry announces, “I call upon the MSc degree recipients of Chemistry to come one by one and receive their degrees from Chairman Senate.” HOD (Chemistry) reads names of the MSc (Chemistry) degree recipients and they receive their degree from Chairman Senate.
15:20-15:21	HOD, Mathematics announces, “I call upon the MSc degree recipients of Mathematics to come one by one and receive their degrees from Chairman Senate.” HOD (Mathematics) reads names of the MSc (Mathematics) degree recipients and they receive their degree from Chairman Senate.
15:22–15:24	HOD, Physics announces, “I call upon the MSc degree recipients of Physics to come one by one and receive their degrees from Chairman Senate.” HOD (Physics) reads names of the MSc (Physics) degree recipients and they receive their degree from Chairman Senate.
15:25	Dean, Academic Affairs announces: “Sir, I present to you Mr. Anuj Pratap Singh and others (including those in absentia) who have completed all the prescribed requirements and have been found fit for award of the degree of MASTER OF TECHNOLOGY of the Institute, and request that they be admitted.”
15:26	Senate Chairman announces: “By virtue of the authority vested in me as Chairman, Senate, I admit you all (including those in absentia) to award of the degree of MASTER OF TECHNOLOGY of the Institute and charge you to be worthy of the same.”
15:27–15:28	HOD, Electrical Engineering announces, “I call upon the MTech degree recipients of Electrical Engineering to come one by one and receive their degrees from Chairman Senate.” HOD (EE) reads names of the MTech (EE) degree recipients and they receive their degree from Chairman Senate.
15:29–15:30	HOD, Mechanical Engineering announces, “I call upon the MTech degree recipients of Mechanical Engineering to come one by one and receive their degrees from Chairman Senate.” HOD (ME) reads names of the MTech (ME) degree recipients and they receive their degree from Chairman Senate.

15:31-15:32	HOD, Metallurgy Engineering and Materials Science announces, "I call upon the MTech degree recipients of Materials Science and Engineering to come one by one and receive their degrees from Chairman Senate." HOD (MEMS) reads names of the MTech (MSE) degree recipients and they receive their degree from Chairman Senate.
15:33	Dean, Academic Affairs announces: "Sir, I present to you Mr. Abhay Chandra and others (including those in absentia), who have completed all the prescribed requirements and have been found fit for award of the degree of BACHELOR OF TECHNOLOGY of the Institute, and request that they be admitted."
15:34	Senate Chairman announces: "By virtue of the authority vested in me as Chairman, Senate, I admit you all (including those in absentia) to award of the degree of BACHELOR OF TECHNOLOGY of the Institute and charge you to be worthy of the same."
15:35–15:41	HOD, Computer Science and Engineering announces, "I call upon the BTech degree recipients of Computer Science & Engineering to come one by one and receive their degrees from Chairman Senate." HOD (CSE) reads names of the BTech (CSE) degree recipients and they receive their degree from Chairman Senate.
15:42–15:48	HOD, Electrical Engineering announces "I call upon the BTech degree recipients of Electrical Engineering to come one by one and receive their degrees from Chairman Senate." HOD (EE) reads names of the BTech (EE) degree recipients and they receive their degree from Chairman Senate.
15:49 –15:55	HOD, Mechanical Engineering, announces, "I call upon the BTech degree recipients of Mechanical Engineering to come one by one and receive their degrees from Chairman Senate." HOD (ME) reads names of the BTech (ME) degree recipients and they receive their degree from Chairman Senate.
15:56	HOS (Engineering) announces: "Sir, I present to you Mr. Akash Kumar Jain, Mr. Karmarkar Gaurav Abhay and Mr. Jadhav Aniket Sandip of Mechanical Engineering for award of the Best B.Tech. project among all graduating BTech students" (Students receive the best B.Tech. project award from Chairman Senate)
15:57–16:02	Registrar announces: "Presentation of the medals will now commence." Senate Chairman and BoG Chairman accompany the Chief Guest for giving the medals to the recipients. Dean, Academic Affairs announces: "Sir, I present to you Mr. Chaware Ketan Uday of Computer Science and Engineering for award of The President of India Medal." (Student receives gold medal from the Chief Guest) Dean, Academic Affairs announces: "There are three Silver Medals for BTech program, one for each Discipline of Engineering. Sir, I present to you Mr. Aishwary Gagrani of Computer Science and Engineering, for award of the Silver Medal. Sir, I present to you Mr. Ritesh Modi of Electrical Engineering, for award of the Silver Medal. Sir, I present to you Mr. Vivek Khokhar of Mechanical Engineering, for award of the Silver Medal. Dean, Academic Affairs announces: "There is one Silver Medal for the Masters' programs". Sir, I present to you Mr. Vijay Choyal of Mechanical Engineering with specialisation in Production and Industrial Engineering for award of the Silver Medal.
16.03	BoG Chairman announces: "I now invite our Chief Guest, Sh. A.S. Kiran Kumar to deliver his Convocation Address".
16:04–16:20	Chief Guest delivers his Convocation Address.

16:21	Registrar announces: “The President of India Medallist will now administer the Pledge to all the degree recipients. All degree recipients may please stand up and take the pledge.”
16:22-16:23	The President of India medallist Mr. Chaware Ketan Uday , administers pledge to all the degree recipients.
16:24	BoG Chairman announces: “I declare 5th Convocation of IIT Indore closed.”
16:25-16:28	Registrar announces: “The convocation ceremony will conclude with the National Anthem. Please stand up and remain standing till the Academic Procession leaves the Convocation Hall.” National Anthem is played.
16:29	After National Anthem, the Academic Procession leaves the Convocation Hall.
16:30-17:00	High Tea for Chief Guest with Director, Deans and Heads
16:35-18:00	High Tea for the Degree and Medal Receipts and their parents/accompanying guests, Institute Guests, Marshals, Volunteers, Faculty and Staff members and their family members