



भारतीय प्रौद्योगिकी संस्थान इन्दौर
सिमरोल, खंडवा रोड, इन्दौर, भारत, पिन - 453 552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore, India, PIN - 453 552

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IIT
Indore

RETURNABLE GATE PASS (SS02)
(in triplicate)

SS02 Sl. No. _____
Date: _____
(for stores use only)

Dept.: _____

Date: _____

Security Officer may please allow Shri/Smt. _____ Designation _____
of _____ (name of organisation) to take out the following material(s) from IIT
Indore (Silver Spring/Simrol). **The Probable Date of Return of the material(s) is _____.**

| Sl. No. | Description of Material(s) | Quantity | Remarks |
|---------|----------------------------|----------|---------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Destination of material: _____

Reason for taking out: _____

For use of Security staff only

The Gate Pass has been entered in _____

Register at Sl. No. _____ Page No. _____

| | |
|-----------|--|
| Time Out | |
| Date | |
| Signature | |
| Name | |

Signature of Head of Dept./Centre/Section
(*Copy of R.G.P. shall be forwarded to store
if issued by department*)

Name: _____

Designation: _____

Dept.: _____

Date: _____

Certified that the above mentioned material(s) have been checked and found correct.

**Chief Security Officer/
Sr. Security Assistant**

Two copies will be presented by the vendor out of which one copy for the Vendor and one for security. The vendor will present his copy while bringing the item back.