



भारतीय प्रौद्योगिकी संस्थान इन्दौर
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IIT Indore

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February 13, 2019

Pre-bid queries and Responses for Hostel Furniture

The meeting for pre-bid discussion and presentation was held at IIT-Indore on **06/02/2019 at 2.30 p.m.** The report of the meeting are as below. All prospective/willing bidders are requested to **take note of this report as part of the Tender document.**


Note: The purchase technical committee has decided for a Physical Demonstration of all furniture items on 26/02/2019(Tuesday). The qualified bidders whose samples are accepted by the committee can only participate for further bidding process and can submit their e-bid. The bidders may visit the site before the deadline (Hostel -APJ Hall of Residence at IIT Indore)

i Hostel Furniture			
A Queries received from : NILKAMAL LIMITED, Bhopal			
	Tender Clause Reference / specification	Queries	Response/Remarks from IITI
1	Technical specifications as per Chapter 11 of tender document	Request you to kindly provide the detail specification for item no 1 to 6	Item no. 1 COT Size: Length-1875 mm x Width-900 mm x Height : 900mm, Detachable Frame, Legs and head & foot rest provision, Metal Frame support 04 nos, Ply top – thickness (18mm) Ply type- Single Marine ply with minimum load bearing of 100kgs. Aesthetic look and finishing. Metal parts, if any should be powder coated with anti-corrosion polish. Item no. 2 Study Table Size: 900 L x 600 W x 750H(all in mm), Table under structure , Drawer and 1 locker ,Table top is made from 18mm thick plywood pasted with sun mica. Item no. 3 Almirah Overall Size: 1825 H x 580Wx 455 (all in mm) Body is made from metal 02 Adjustable shelves and hanging rod with load bearing of 50 kg each. All steel components shall be powder coated Lock and latch provision. High grip handle Provision for Wardrobe hanging, CRC sheet thickness 18 gauge steel.

			<p>Item no. 4 Discussion table Rectangular Table with laminated top & MS round powder coated pipe understructure. Colour: Maldau Acacia color (Dark color table) (L66"xW36"xH29")</p> <p>Item no. 5 Sofa Set Black Leatherette pattern (1Single L35"xW32"xH28") + (1double seater L58"xW32"xH28")</p> <p>Item no. 6 Chair Chair with Plastic seat, Legs- SS with rest capping or any other material, Arm less, back rest and seat (Single molded unit)</p>
2	Delivery clause Chapter 6 Point 5	We request you to kindly keep the delivery period- 45 from the date of technically and commercially clear PO which includes receipt of approved color schemes since qty. is huge./ Being quantity is huge, part delivery option may be incorporated.	<p>The delivery of items have been revised in two slots as follows :</p> <p>i. Total delivery – 45 days (15 days x3)</p>
3	Order copies Chapter 6 Point 10	We request you to kindly amend the clause as "the firm should have supplied and executed at least 03 orders of at least Rs.80 Lakh to CFTI's/Research institutes / Govt organization /any corporate for last 03 years"	<p>i. Bidder should have experience in successfully executing Orders of similar nature during the last 05 years and executed at least 01 similar kind of work order in Government/Semi-Government/PSU's/Govt. Institutes during last 05 financial years. (Documentary proof with satisfactory Inspection & Acceptance/Installation & Acceptance of the same should be attached). # The detailed breakdown of supply order are as follows:</p> <ol style="list-style-type: none"> 1. 01 purchase order value of Rs. 01 crore only 2. 02 purchase orders value of Rs.50 lakh only 3. 03 purchase orders value of Rs. 35 lakh only <p>ii. The OEM should have average Turnover of Rs. 50 Crore (Rupees Fifty Crores) for the last 03 Financial years (CA certified)</p>
4	Technical	We request you to kindly add the turnover clause to remove local companies -Average Annual Financial Turnover during the last three financial years should be at least Rs 10 Cr. Bidder should not have incurred any Loss in last 3 years. Audited balance sheet to be submitted along with the CA certificate	
5	Technical clause	We request you to kindly add the certification clause to remove local companies. Bidder should have following certification attached with the pre-qualified documents. ISO 9001--2015, 14001-2004, ISO 50001 – 2011 (Quality service). OHSAS 18001 - 2007 BIFMA Certificate Green Guard Certificate.	<p>i. BIFMA and OHSAS Certification: Occupational Health & Safety Management system and other Green manufacturing norms.</p> <p>ii. The bidding company should be preferably an ISO 9001:2008 certified for all the processes/products.</p>
B	Queries received from : Methodex Systems Pvt. Ltd. Indore		
	Tender Clause / Tender technical specification	Queries	Response/Remarks from IITI



1	CHAPTER- 11 technical specifications	We have to quote prices as per photographs shown or we can also quote different models or with some deviations	Please refer technical parameters & pre bid report for bid submission.
2		Please confirm the specifications of products	Refer reply at point A 1 above
3	Commercial	Please confirm value of tender	Not applicable
4	Chapter 6 technical specifications	As you required delivery within one month, as product quantity is on higher side, hence delivery schedule should increase.	Refer reply at point A 2 above
5		Kindly confirm order to be place on single party or it differ from item to item	The purchase committee will decide for order placement after demonstration of the items specified in this report.
C	Queries received from : CREATIVE DESIGN AND PRODUCTS, Bangalore		
1	EMD exemption refer para 2 chapter 5 of tender document	MSME / NSIC	Exempted against valid certificate subject to verification.
D	Queries received from M/s PARIN FURNITURE LTD. Rajkot		
1	EMD exemption refer para 2 chapter 5 of tender document	Udhyog Adhar / SSI	Exempted against valid certificate subject to verification.
2	CHAPTER- 11 technical specifications	COT specifications Pipe size, thickness, material & headboard wooden details etc.	Refer reply at point A 1 above
3		Study table specifications Pipe size, thickness, drawer size and material, coating color & wooden color and material etc.	
4		Almirah specifications CRC sheet thickness & coating color	
5		Discussion Table specifications Pipe size, thickness & coating color	
E	Queries received from : Vinar Systems Pvt. Ltd. New Delhi		
1	EMD Exemption refer para 2 chapter 5 of tender document	MSME / NSIC	Exempted against valid certificate subject to verification.
F	Queries received from : FORM DESIGN (INDIA) PVT. LTD. Mumbai		
1	CHAPTER- 11 technical specifications	Technical specifications	Refer reply at point A 1 above
G	Queries received from : S A Enterprises, Mumbai		
1	"CHAPTER- 6 TECHNICAL BID PART –II (SI No. 11) The bidders are requested to provide samples of each indented items, whenever required to finalize the order."	Request to conduct the inspection of the samples at the facilities of the supplier (lowest bidder)	Physical demonstrations of items are required, as per the pre bid report



2	CHAPTER- 11 Specification of furniture indented by Hall of Residence for C.V. Raman Hall of Residence (Sl. No.1) COT	"Details Product Specification required (1) Steel Furniture : (Size of the steel rectangular / Square pipes, Thickness of pipes, Size and thickness of metal Strips, paint details, for the wooden/plywood part details are required regarding, make, thickness, type of the material, type of the edges, paint/polish Drawing of the Product with Detailed Dimension"	Refer reply at point A 1 above
3	CHAPTER- 11 Specification of furniture indented by Hall of Residence for C.V. Raman Hall of Residence (Sl. No.2) STUDY TABLE	"Details Product Specification required (1) Steel Furniture : (Size of the steel rectangular / Square pipes, Thickness of pipes, Size and thickness of metal Strips, paint details, for the wooden/plywood part details are required regarding, make, thickness, type of the material, type of the edges, paint/polish Drawing of the Product with Detailed Dimension "	
4	CHAPTER- 11 Specification of furniture indented by Hall of Residence for C.V. Raman Hall of Residence (Sl. No.3) Almirah	"(1) Almirah : Gauge of Shed, Type of Paint Drawing of the Product with Detailed Dimension"	
5	CHAPTER- 11 Specification of furniture indented by Hall of Residence for C.V. Raman Hall of Residence (Sl. No.4) Discussion Table	"Details Product Specification required (1) Steel Furniture : (Size of the steel rectangular / Squre pipes, Thickness of pipes, Size and thickness of metal Strips, paint details, for the wooden/plywood part details are required regarding, make, thickness, type of the material, type of the edges, paint/polish Drawing of the Product with Detailed Dimension "	
6	CHAPTER- 11 Specification of furniture indented by Hall of Residence for C.V. Raman Hall of Residence (Sl. No.6) Chair	"Material of the steel, coating /paint /polish and the material of the plastic Drawing of the Product with Detailed Dimension"	
H	Queries received from : Prelix Furniture Systems Pvt. Ltd. Ahmedabad		



1	CHAPTER- 5-GENERAL TERMS AND CONDITIONS- 2. Bid Security (EMD)- Earnest Money Deposit (EMD / Bid Security (BS) has to be submitted by bidders except those who are registered with ii) Micro and Small Enterprises (MSEs)	With reference to this clause regarding exemption of EMD for Micro and Small Enterprises (MSEs) Bidder, we are registered with MSME and understand that we do not required to submit EMD as per requirement. Enclosing herewith our MSME Certificate. Please confirm.	Exempted against valid certificate subject to verification.
2	CHAPTER- 6- TECHNICAL BID- PART –II- Sr. No. 10, Page No. 10- The firm should have supplied and executed at least 03 orders of at least Rs. 80 Lakh to CFTI's/Research institutes for last 03 years.	This clause is restricting the competition for small bidders. Hence we request you to ask experience from Govt. Org. to proof capability of bidder instead of by asking specific PO value. So kindly remove value "Rs. 80 Lakh" from past experience. So that maximum bidder like us can participate in this tender.	The firm should be competent to handle the large order. Hence, the present requirement has been revised. Refer reply at point A 3
I			
Queries received from : DELITE HI-TECH FURNITURE INDUSTRIES PVT.LTD., New Delhi			
1	CHAPTER- 11 technical specifications	Technical specifications	Refer reply at point A 1 above

NOTE :

In addition to above, some of the points have been added / amended :

1. Schedule of Tendering:

SINo.	Event	Date and Time/ Remarks
01	Physical demonstration of furniture items at APJ Hall of Residence	On 26/02/2019 (Tuesday) before 5.pm
02	Technical committee report uploading	27/02/2019
03	Start date of submission of technical/ commercial	28/02/2019 -9.00AM(IST)
04	Last date & Time of Submission of Bids Online / EMD (Technical and Price Bid)	05/03/19 03/03/2019 – 03.00PM(IST) Please refer tender Terms at IIT
05	Opening of Technical Bids Online	08/03/19 06/03/2019 - 03.00 PM, (IST) Please refer tender Terms at IIT

2. Technical Details

Specification of Furniture: The institute aims to buy the best as a principle to provide optimum quality products to students. The Bidders are requested to refer the specification features as indicative.

Steps of selection:

- The prospective bidders are requested to make site visit and inspection of the location, room size, design etc.
- Planning which will cover detailed engineering drawing, design, Material Resource Planning (MRP), Testing etc.
- The Bidders who qualify in the physical demonstration of furniture items and L1 bidder will be asked to prepare one or more full size mock ups in the earmarked rooms for approval. The full scale mock ups are to be inspected by the institute for approval. The rejected pieces are to be collected back by the bidder at their cost and risk



- iv. The approved mockups will be considered for financial opening/comparison and award of the contract.
- v. The institute will reserve the right to review the design, product, verify the Raw materials, Final mock up and retain the approved Specimen for approval which will be used as FOR(Frame of reference) for Acceptance at the time of delivery.

3. Criteria of Acceptance / Rejection:

The furniture ordered for IITI Hostel is subject to the following tests for Acceptance:

- i. **Wooden furniture:** Seasoned Wood of requisite age of the log is to be mentioned and the same should be supported by Test certificate from authorized Agency. The institute may take random samples and obtain test certificate from Wood Research Institute, Bangalore or any other certifying agency for which the test charges and incidentals will be adjusted to the bill of the supplier.
- ii. **Metal :-** The grade of MS, SS, alloy etc. are to be mentioned clearly with the process of powder coating, nano particle coating, plating process etc. for any kind of treatment. The manufacturer can either certify the in house facility or third party certification if the facility is out sourced.
- iii. **Durability:** This test can be substantiated by load bearing test of 100-120 kgs for the item for a period of One minute at suspended height of one foot above ground in vertical hanging position.
- iv. **Certification:** All certification should be for the specific products during the Work in Progress(WIP) and after the product is ready with finishing and not general certification of all [products of the factory.
- v. **Aesthetics :** This being a subjective aspect of the material the institute will constitute a committee to check and advise at design approval stage confirming the Room interior, Feel, tapestry, Softness, Colour, Shade etc .of the products. The manufacturer has be abide
- vi. **Documentation:** All documentation such as Quality policy, Test facility, Test certificate, Inspection report, Material sourcing etc. are to be submitted duly signed for all products along with the delivery which are subject to verification by the institute.

4. ELIGIBILITY OF BIDDERS FOR FURNITURE SUPPLY:

General Capability:

1. The bidder should be an established Furniture manufacturing company or the bidder should be a company registered under the Companies Act, 1956 or a partnership firm registered under Indian Partnership Act 1932 or Limited Liability Partnership Act 2008 with registered office in India and in operation for at least 05 years.
2. The Bidder must either be an Original Equipment Manufacturer (OEM) for the equipments quoted in this tender and/ or its Distributor/Channel Partner for this bid.
3. Bidder should provide valid OEM Authorization Certificates for all the products quoted.
4. Delivery within 45 days from the date of purchase order.
5. The Bidder should have direct back-to-back support agreement with the **OEM for 05 (five) years** from date of supply of the products. The Support agreement should include the activities like Pre & Post-Sales support, Integration support, Technical Assistance support, Spares support, Services etc.
6. BIFMA and OHSAS Certification: Occupational Health & Safety Management system and other Green manufacturing norms.



7. The bidding company should be preferably an ISO 9001:2008 certified for all the processes/products.
8. The bidder should not have been blacklisted by any Government departments/PSU/PSE on the date of submission of bids against this tender.
9. The bidding firm/company must be a single company and no consortium should be allowed.
10. Firms registered with MSME / SSI / NSIC, Udyog Adhar, for supply of the items may be preferred, provided they fulfill the eligibility criteria as per NIT.

5. Eligibility Criteria of OEM:

1. The OEM shall have a registered office in India. Documentary proof with complete Address details and contact person details shall be submitted along with the offer.
2. The OEM should have presence in Indore with authorized person to attend after sale services.
3. The OEM shall provide warranty support and services for 05 years with direct support to IIT Indore with regard to service and spares. A certificate to this effect shall be submitted by the OEM.
4. The OEM should have average Turnover of Rs. 50 Crores (Rupees Fifty Crores) for the last 03 Financial years (CA certified)
5. The firm should be manufacturing range of products under single brand such as for
 - a) Seating
 - b) Storage
 - c) Office Furniture
 - d) Desking Solutions
 - e) Home Furniture
 - f) Class Room Furniture
 - g) Lab Furniture etc.
6. The firm should have internal manufacturing capabilities (IMC) for basket of products with green guard certification.
7. Orders of similar nature here means the Purchase Orders with same items as per the quotes with similar Specifications, Features and functions supplied to Govt /PSU/National Educational Institutes or national research laboratories within India.
8. The institute will evaluate the bidders on weightage method on the Technical, Financial, Industrial, Statutory, Aesthetics and other parameters after finalizing the Specifications during the demonstration.

In charge (MM)

All prospective/willing bidders are requested to take note of this report as part of the Tender document. other parts of the tender including the terms and conditions will remain Unchanged.

-----END OF THE REPORT-----

In-Charge
Material Management Section (MMS)
IIT INDORE

