



भारतीय प्रौद्योगिकी संस्थान इन्दौर
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IIT Indore

NIT No.: IITI(MM)/ADMIN/NIT/541/TS/2018-2019

March 14, 2019

PREBID REPORT

The meeting for Pre-bid discussion and presentation was held at **IIT-Indore** on **07/03/2019** from **11.00 AM onwards** for Notice Inviting Tender for **Outsourcing Service for Manpower**.

Total 01 (One) firm attended the prebid meeting and the details of the firms are as mentioned below:

1. **M/s. Service Master Clean**
2. **The report of the meeting is as mentioned below.**

Sl. No.	Query raised by	Reference of the Clause/ Page No. of the Tender Document	The clarifications / Modification are as mentioned below:	Response from IITI
1	M/s. Service Master Clean	Refer to chapter 6, Part – 1, point 5 of page 18 – We are already providing manpower service in IIT, Indore, NIT Hamirpur and JIPMER for Housekeeping, cleanliness and horticulture services, will this experience considered.	Experience will be considered subject to the condition that it should be of desired period /value and is of similar nature as specified in the tender document.	Clarified
2		Refer to point no 28, other terms, sub point III page – 14– That it is mentioned that in event of local problem arising while discharging the function, contractor has to deal with it at his own cost and risk and IIT will not come in to scene anyway. Asked them which problem is referred here.	Local problem implies issues related to labor and their statutory obligations.	Clarified


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3		Refer to point D, staff to be provided page 15 – The category of staff mentioned is Drivers, cleaners, administrative staff, horticulture and gardening staff. We asked them that is this all or there may be other categories also.	The categories are mentioned in broader terms. However, it may vary based on the specific requirements / nature of duties.	Clarified
4		Refer to Chapter 11 Price Bid, Other conditions point 2 – Whether the total number of staff mentioned – 103 is final figure or it may increase or decrease.	Para-2 of Other terms and conditions of Price Bids, clearly states that the number of workers required is tentative.	Clarified
5		General question – The CTC of the candidate will be decided by IIT or service provider for all skill levels. And will be there any selection process of the candidate e.g. interview etc. by IIT	The CTC & Selection process will be decided by IIT.	Clarified

Revised Schedule:

Submission of Bids	March 25, 2019 upto 03.00PM(IST)
Opening of Bids	March 26, 2019 at 03.00PM(IST)

All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other terms and conditions of the tender remain unchanged.


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