



भारतीय प्रौद्योगिकी संस्थान इन्दौर
सिमरोल, खण्डवा रोड, इन्दौर - 453 552

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IIT Indore

NIT No.: IITI(MM)/SS/NIT/588/RK/2018-19

March 14, 2019

PREBID MEETING REPORT

**Pre-bid queries and responses for "IITI(MM/ SS/NIT/588/RK//2018-2019"
dated 08/03/2019 for "SECURITY SERVICES"**

The meeting for Pre-bid discussion and presentation was held at IIT-Indore on **08/03/2019 at 11.00 AM**. The report of the meeting is as below. All prospective/willing bidders are requested to **take note of this report as a part of the Tender document**.

Sl. No.	Reference Tender Document	Query/Clarification/ Deviation sought	Response from IITI
Name of the firm: Central Investigation & Security Services ltd.			
1	BID Security/Earnest Money Deposit (EMD)	EMD 9,00,000.00 Can be Paid by Bank Guarantee Instead of DD	Not Agreed
2	Page No. 4 Part I Point No. 5	What are the details to be furnished?	Point is clearly mentioned regarding the requirement
3.	Page No. 12 Point No. 3.18	Liabilities – How can Take Insurance on behalf of IIT Indore?	No Change
4.	M/s. Security & Intelligence services (India) Limited		
5.	Page 2, Note 8	What is the pre-bid report? What does it have to contain?	No action is required from bidders side. This would be point wise clarification/response to queries raised by any perspective bidder and such clarification on the points would be uploaded by the Institute and also be a part of the Tender Document.
6.	Page3, Para 4	What are the details of the breakup sought? Does it mean 'the rate break up category wise, or the list and quantities of the gadgets with cost, or does it pertain to the breakup of the costs of equipment and services that are to be provided by the security agency at their cost?c	The breakup includes the salary breakup with full details as sought at Appendix '1' at page 27 of the Tender document. Other break-ups for cost or hiring charges of equipment which are felt necessary by the security agency as per their assessment/recommendation which are essential for the comprehensive security with clear mention about the charges to be borne by the agency or by the Institute.
7.	Page 3	Has the tender to be quoted for a total of 90 personnel under different categories, or the rates per individual category of personnel?	It is requirement of rates per individual category of personnel.

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8.	Pages 4 & 6	It is assumed that the financial bid would be quoted in two portions; viz one for the personnel and the other for the security gadgets, as was the case in the last tender. In the security gadgets the quotes are to be given both for OPEX and CAPEX models. Kindly clarify.	The bidders are open to quote such rates of technical gadgets, but such information is not mandatory and same is not the deciding criterion also.
10.	Page 4	<u>Statutory Levies</u> – gratuity, national holidays, kit allowance and HRA, which are all part of statutory components have not been included in the rate sample given on Page 24. Kindly clarify if the same are to be included.	Presently there is no provision to provide the same, however in case there is provision as per the GOI instructions same shall be borne by the Institute as required.
11.	Page 8, Para 39	Is the security manager that is to be provided billable to IIT?	No
12.	Page 12, Para 3.18	It is requested that loss coverage be catered for by the insurance cover of IIT, as is the general practice. Losses occurring due to neglect (willful or otherwise) of the security agency may be recovered from the security agency after a joint investigation. The amount of such recovery may be limited to the service charges of one month, the rest being offset by the comprehensive insurance policies of IIT.	Not agreed
13.	Page 15, Note 3	It is assumed that 1.5 days leave encashment will be paid to the security personnel by IIT once every year. Separate bills will be raised by the agency. Kindly clarify.	Separate bill is required to be raised for leave encashment on prorated basis @ 1.5 days per month will be required to be raised separately.
14.	Page 15, Para 4.3	There is a mention of allowances to be paid along with the minimum wages. What are these allowances? There is no mention of this in the sample break up given on Page 24.	Presently there is no allowance as such; however in case of introduction of any allowance by GOI orders in future same shall be paid as per the minimum mandatory rates.


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15.	Para 3.19 on page 12 may be read as	The Agency shall furnish a Performance Security in the form of bank guarantee/ deposit of Rs.25,00,000/-(Rupees Twenty Five Lakhs only) . This Performance Security will be liquidated and forfeited in case the Agency terminates the contract during the middle of contract period/discontinue their service without prior notice/any loss is incurred to the Institute property for reasons attributable to the Agency.	The Agency shall furnish a Performance Security in the form of bank guarantee/ deposit of Rs.25,00,000/-(Rupees Twenty Five Lakhs only) , the validity of which shall be 6 months beyond the scheduled completion of contract. This Performance Security will be liquidated and forfeited in case the Agency terminates the contract during the middle of contract period/discontinue their service without prior notice/any loss is incurred to the Institute property for reasons attributable to the Agency.
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Bid Submission Schedule:

Last date of bid submission: 28th March, 2019 upto 03.00pm(IST)

Opening of Technical bids: 28th March, 2019 upto 03.30pm(IST)

All prospective/willing bidders are requested to take note of this report as part of the Tender document. All other parts of the tender including the terms and conditions of the will remain Unchanged.

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