



भारतीय प्रौद्योगिकी संस्थान इन्दौर
INDIAN INSTITUTE OF TECHNOLOGY INDORE

Minutes of the twenty-sixth (26th) meeting of the Finance Committee and thirtieth (30th) Board of Governors held at 10.00 Hrs. (Monday) on March 18, 2019, at Board Room, Helium Building, IIT Indore.

Present:

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| 1. Professor Deepak B. Phatak | Chairman FC and BoG |
| 2. Professor Pradeep Mathur
Director, IIT Indore | Member, FC and BoG |
| 3. Dr. S. S. Sandhu
Additional Secretary (TE), MHRD, New Delhi
(Represented vide comments letter dated 18.3.2019)
(Comments have been taken up for discussion during the meeting) | Member, FC and BoG |
| 4. Professor K. Krishnamurthy Rao
Indian Institute of Technology Bombay | Member, FC |
| 5. Professor N. K. Jain
Dean, Academic Affairs, IIT Indore | Member, FC |
| 6. Prof. Dhananjay V. Bhatt
Professor & Chairman CCE,
S. V. National Institute of Technology, Surat. | Member, BoG |
| 7. Mr. Pankaj Sharma
Deputy Secretary, (TE), Bhopal
Represented to Mr. Pramod Agarwal
Principal Secretary, Bhopal | Member, BoG |
| 8. Dr. Pritee Sharma
Associate Professor, IIT Indore | Member, BoG |
| 9. Prof. Krushna R. Mavani
Professor, IIT Indore | Member, BoG |
| 10. Dr. Kapil Ahuja
Dean of International Affairs, IIT Indore | Special Invitee |
| 11. Prof. Abhinav Kranti
Dean of Research and Development, IIT Indore | Special Invitee |
| 12. Prof. Sandeep Chaudhary
Dean of Planning, IIT Indore | Special Invitee |



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| 13. Prof Subhendu Rakshit
Dean of Faculty Affairs, IIT Indore | Special Invitee |
| 14. Dr. S. K Vishvakarma,
Dean of Student Affairs, IIT Indore | Special Invitee |
| 15. Dr. Swadesh Kumar Sahoo
Dean of Administration, IIT Indore | Special Invitee |
| 16. Mr. Atul Kumar Pandey
Project-In-Charge, IIT Indore | Special Invitee |
| 17. Mr. Tentu Satyanarayana
Deputy Registrar (Administration), IIT Indore | Special Invitee |
| 18. Mr. Pradeep Agarwal
Deputy Registrar (Finance & Accounts), IIT Indore | Special Invitee |
| 19. Mr. S. P. Hota
Registrar(I/c), IIT Indore | Secretary, FC and BoG |
| Leave of absence: | |
| 20. Ms. Darshana M. Dabral
JS & FA - IFD, MHRD | Member, FC |
| 21. Mr. Manoj Kohli
Executive Chairman,
SB Energy (Soft Bank Group), New Delhi | Member, BoG |
| 22. Prof. Yogesh M. Joshi
Professor, Department of Chemical Engineering
IIT Kanpur | Member, BoG |



1. Welcome to the Chairman, Finance Committee and Board of Governors, IIT Indore

Professor Pradeep Mathur, Director, IIT Indore welcomed Professor Deepak B. Phatak as Chairman of the Finance Committee and Board of Governors and requested him to Chair the joint meeting.

2. Presentation by the Director, IITI.

Professor Pradeep Mathur, Director, IITI outlined the journey of the Institute from its inception and highlighted the expansion of academic and research activities and achievements such as NIRF and THE rankings. He also focused on the future road map for the Institute as a global Institute in research and academics. Director invited all Deans to present their area of activities in detail.

3. Presentation by Deans (International, R&D, Faculty Affairs, Academic, Planning, Student Affairs, Administration)

Deans of International Affairs, Research & Development, Faculty Affairs, Academic Affairs, Planning, Student Affairs and Administration presented the activities and achievements in last 10 years.

4. Opening remarks by the Chairman, Finance Committee and Board of Governors, IIT Indore.

Chairman, Professor Deepak B. Phatak welcomed all the members specially Prof. Krushna R. Mavani, who was nominated recently by the Senate as Member, Board and special invitees to the meeting. He advised all members to focus on the core activities of academic research to excel the institute to the pinnacle of success.

Chairman placed on record deep appreciation for the services rendered by the outgoing member Dr. I. A. Palani.

Chairman advised the secretary to start the proceeding as per the agenda.



5: Taking up the agenda items of Finance Committee for deliberation:

26.1: To confirm the minutes of the twenty fifth (25th) meeting of Finance Committee held on February 15, 2019.

Minutes of the twenty fifth (25th) meeting of Finance Committee held on February 15, 2019 confirmed by the Committee.

26.2: To consider the Action Taken Report (ATR) on the minutes of the twenty fifth (25th) meeting of Finance Committee meeting.

Finance Committee noted the ATR with satisfaction.

26.3: To consider grant of Special Allowances / Honorarium to some other functionaries of the Institute.

Comments from (TS) MHRD: "Grant of special Allowances / Honorarium should be done as per MHRD's letter dated 23.9.2010."

Finance Committee believes that after implementation of 7th CPC recommendation, OM referred by MHRD needs revision and other functionaries as proposed by the Directors of all IITs may also be included in the list. However, the revision of Special Allowances / Honorarium can be revised after approval of the same in IIT Council meeting.

26.4: To adopt MHRD order on revision of emoluments for JRF/SRF/RA.

Sr No.	Category	Existing Emoluments per month (in Rs.)	Revised Emoluments per month (in Rs.)
1.	JRF	25,000/-	31,000/-
2.	SRF	28,000/-	35,000/-
3.	RA-I	36,000/-	47,000/-
	RA-II	38,000/-	49,000/-
	RA-III	40,000/-	54,000/-

This revision of fellowship and HRA (16%) for all fellows, shall take effect from January 01, 2019.

Comments from MHRD: "May be adopted"

Proposal for payment of fellowship & HRA as per revised rates w.e.f. January 01, 2019 is recommended by the Committee to the Board for adoption.



26.5: To consider replacement and disposal of Institute Sumo.

Comments from MHRD: "May be considered as per GFR/GoI Rules."

Committee agreed with the proposal and advised to dispose off the old vehicle with suitable replacement as per GFR/GoI rules.

26.6: To consider the proposal for End to End Cleaning and Sanitation Solutions for IITI.

Comments from MHRD: " This agenda was placed in last FC Meeting at Item No. FC/25/9. Technical Bureau had raised the following observation vide letter dated 14.2.2019: As many as four different agencies have been selected for the clearing work, some of which are doing the job for more than one building. The total expenditure per month on cleaning for all the vendors put together has been indicated as about Rs. 3 crore. It is, however, not understood how these vendors were selected, whether the entire cleaning work was awarded on the basis of a single bid or different bid were invited for different buildings. This may be elaborated during the meeting."

"However, without clarifying the position the item was deferred. Institute may clarify the same to the Board. "

The Service contract was tendered for a comprehensive cleaning solution to all the buildings and structures in the Institute campus. Detailed analysis of the functional and structural aspect of the buildings such as classrooms, labs, hostel, office, facilities, roads etc. were done to ensure optimal usage of trained and professional manpower, use of machinery and proper consumables. Open tender mode was followed with publication on Website, CPP and newspaper. A prebid meeting was conducted followed by demonstration of the services which was attended by 06 firms. After technical evaluation, price bids of qualified firms were opened and the contracts are being awarded to the Lowest evaluated firms only as per the provisions of GFR 2017 after following due procedure.

Based on the detailed clarification, the Committee recommended the proposal to the board for approval.

26.7: To consider Procurement of High Performance Digital 500 MHz NMR Spectrometer for DST-FIST Project.

Comments from MHRD: "This item was also placed in last FC Meeting which was deferred. The comments of MHRD are as under:"

TS-I: "The estimated cost of the service proposal is Rs. 3.5 crore. Institute may follow the GFR rules for procurement of above equipment's."

IFD: "The estimated cost of the High Performance Digital 500 MHz NMR Spectrometer is Rs. 3.5 crore. It is not clear from the details given whether it is the proprietary item or a general item. It is also not clear whether it is being procured through open tendering or directly from the manufacturer on account of being proprietary item. Recommendations of the Purchase Committee or the Tender

Evaluation Committee are not attached. Nothing is mentioned about the reasonableness of the quote price. In such situation proposal cannot be supported."

"Institute may clarify the above position to the Board. "

Based on the presentation on steps followed as per GFR, the committee recommended the proposal to the board for approval.

26.8: Reporting items:

- (i) To report the latest position of grant-in-aid received from MHRD, GOI and its utilisation. Noted by the Committee.
- (ii) Ongoing e-tender process of high value Goods & Services: Noted by the Committee.

26.9: Any other agenda with the permission of Chair.

1. **To consider the recommendations of 43rd Building and Works Committee meeting scheduled on February 8, 2019.**

Item 43.11/ (iii) : Proposal for air conditioning system in hostels:

The proposal submitted by CPWD was deliberated and it was decided that in the existing one hostel (Unit no. 1) the latest i.e. double stage technology of Air-cooling system may be implemented through CPWD on deposit basis at this stage and an estimated amount of Rs. 3.50 crore is approved. A revised proposal has been submitted by CPWD for double state technology Air cooling system in hostel. If the proposal is accepted, the same system will be implemented in all other hostels.

Finance Committee recommended Rs. 3.50 crore as A/A and E/S for Air cooling system in hostel to the Board for approval.

2. **To consider the recommendations of 17th meeting of the Senate scheduled on March 16, 2019 at IIT Indore.**

- (i) **Item 17.5: Revised course structure of proposed M.S. (Research) Program in Discipline of Electrical Engineering.**

Senate approved the course structure and curriculum of M.S. (Research) Program in Electrical Engineering to start with an intake of 10 for Indian nationals (with following break-up: GEN-4; EWS-1; OBC-NC-3; SC-1; ST-1 and as per applicable reservation

roster in subsequent years) under category of Teaching Assistantship and intake of 3 for International students (as per the Senate approved percentage) from AY 2019-20.

Following are financial implications for intake of 10 students from AY 2019-20:

FY 2019-20: $10 \times 8 \times 12,400$	= ₹ 9,92,000
FY 2020-21: $10 \times 4 \times 12,400 + 20 \times 8 \times 12,400$	= ₹24,80,000
FY 2021-22: $20 \times 4 \times 12,400$	= ₹ 9,92,000
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Total	= ₹ 44,64,000

Finance Committee considered the recommendation of the Senate and recommended the above financial implication to Board for approval.

(ii) **Item 17.6: Course structure of proposed M.S. (Research) Program in Discipline of Mechanical Engineering.**

Senate approved the course structure and curriculum of M.S. (Research) Program in Mechanical Engineering to start with an intake of 10 for Indian nationals (with following break-up: GEN-4; EWS-1; OBC-NC-3; SC-1; ST-1 and as per applicable reservation roster in subsequent years) under category of Teaching Assistantship and intake of 3 for International students (as per the Senate approved percentage) from AY 2019-20.

Following are financial implications for intake of 10 students from AY 2019-20:

FY 2019-20: $10 \times 8 \times 12,400$	= ₹ 9,92,000
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FY 2021-22: $20 \times 4 \times 12,400$	= ₹ 9,92,000
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Total	= ₹ 44,64,000

Finance Committee considered the recommendation of the Senate and recommended the above financial implication to Board for approval.



6. **Agenda items for the Board for deliberation:**

30.1: **To confirm minutes of the twenty ninth (29th) meeting of Board of Governors held on February 15, 2019.**

The minutes have been confirmed with the comments received from one of the members (Prof. D. V. Bhatt).

30.2: **To consider and take note of the Action Taken Report (ATR) on the minutes of twenty ninth (29th) meeting of Board of Governors.**

Board noted the ATR with satisfaction.

30.3:1 **To consider the recommendations of 25th meeting of Finance Committee held on February 15, 2019.**

1) **FC/25/5: To consider the recommendations of 43rd Building and Works Committee meeting scheduled on February 8, 2019.**

(i) **BWC/43.7: Construction of Staff Quarters.**

BWC in its 36th meeting dated October 26, 2018 approved, in principle, the construction of Staff quarters and asked to place the detailed estimate with plinth area, no. of units etc. before the committee members. The plinth area of servant quarters comprising of 4 units is 200 sqm. and the rough cost estimate is Rs. 60.39 lac.

Finance Committee recommended AA & ES of Rs. 60.39 lac as per BWC recommendations to the BOG for approval.

Board considered the recommendation of Finance Committee and approved the AA & ES of Rs. 60.39 lac from HEFA.

(ii) **BWC/43.8: Construction of footpath:**

The Faculty Housing, Studio Apartment and Hostel are occupied by the users and for facilitating smooth movement of pedestrians within the campus it is required to construct the footpaths along the roads. The preliminary cost for the said work comes out to Rs. 4.55 crore.

Finance Committee recommended AA & ES of Rs. 4.55 crore as per BWC recommendations to the BOG for approval.

Board considered the recommendation of Finance Committee and approved the AA & ES of Rs. 4.55 crore from HEFA.

(iii): BWC/43.11: Boundary wall (Closure of illegal gaps)

BWC recommended to give the work of closing the gaps in the boundary wall to CPWD on deposit basis. Institute engineer presented the estimate of Rs. 27 lac for the same work. BWC recommended Rs. 27 lac as A/A and E/S for closing the gaps in boundary wall to the Finance Committee for consideration and funding through the HEFA.

Finance Committee recommended AA & ES of Rs. 27 lac as per BWC recommendations to the BOG for approval. This work of closure of the illegal gaps will be done through CPWD.

Board considered the recommendation of Finance Committee and approved the AA & ES Rs. 27 lac from the Institute fund.

2) FC/25/6: To consider remittance of contribution towards the operational expenses of the IIT Council Secretariat.

Finance Committee considered and recommended the remittance of contribution towards the operational expenses of the IIT Council Secretariat to Board for approval.

Board considered the recommendation of Finance Committee and approved the same.

3) FC/25/7: To adopt Separate Audit Report (SAR) of the Comptroller and Auditor General of India on the Accounts of the IIT Indore for the year ended March 31, 2018 and to consider reply of IIT Indore.

The Institute has already sent the desired documents vide this office letter dated January 28, 2019. The Finance Committee further considered the Institute replies and recommended the SAR and replies to the Board for adoption.

Board considered and approved the recommendation of Finance Committee for adoption.



30.3.2: To consider the recommendations of 26th meeting of Finance Committee held on March 18, 2019.

1. FC/26.4: To adopt MHRD order on revision of emoluments for JRF/SRF/RA.

Sr No.	Category	Existing Emoluments per month (in Rs.)	Revised Emoluments per month (in Rs.)
1.	JRF	25,000/-	31,000/-
2.	SRF	28,000/-	35,000/-
3.	RA-I	36,000/-	47,000/-
	RA-II	38,000/-	49,000/-
	RA-III	40,000/-	54,000/-

This revision of fellowship and HRA (16%) for all fellows, shall take effect from January 01, 2019.

Comments from MHRD: "May be adopted"

Board approved the proposal for payment of fellowship & HRA as per revised rates w.e.f. January 01, 2019 as recommended by the Finance Committee for adoption.

2. FC/26.6: To consider the proposal for End to End Cleaning and Sanitation Solutions for IITI.

Board approved the proposal for End to End Cleaning and Sanitation Solutions for IITI as recommended by the Finance Committee.

3. FC/26.7: To consider Procurement of High Performance Digital 500 MHz NMR Spectrometer for DST-FIST Project.

Board approved the Procurement of High Performance Digital 500 MHz NMR Spectrometer for DST-FIST Project as recommended by the Finance Committee.

4. FC/26.9: Any other agenda with the permission of Chair.

1. To consider the recommendations of 43rd Building and Works Committee meeting scheduled on February 8, 2019.

Item 43.11/ (iii) : Proposal for air conditioning system in hostels:

A revised proposal has been submitted by CPWD for double state technology Air cooling system in hostel. If the proposal is accepted, the same system will be implemented in all other hostels may be implemented through CPWD on deposit basis at this stage and an



estimated amount of Rs. 3.50 crore is recommended by the Finance Committee as A/A and E/S for Air cooling system in hostel to Board for approval.

Board approved the AA & ES amount of Rs. 3.50 crore for Air cooling system in hostel as recommended by the Finance Committee.

30.4: To consider the recommendation of 17th meeting of the Senate scheduled on March 16, 2019.

(i) FC/26.9/ & Senate/17.5: Revised course structure of proposed M.S. (Research) Program in Discipline of Electrical Engineering.

Board approved the following financial implications for intake of 10 students from AY 2019-20 as recommended by the Finance Committee for revised course structure of proposed M.S. (Research) Program in Discipline of Electrical Engineering.:

FY 2019-20: $10 \times 8 \times 12,400$	= ₹ 9,92,000
FY 2020-21: $10 \times 4 \times 12,400 + 20 \times 8 \times 12,400$	= ₹24,80,000
FY 2021-22: $20 \times 4 \times 12,400$	= ₹ 9,92,000

Total = ₹ 44,64,000

(ii) Item 17.6: Course structure of proposed M.S. (Research) Program in Discipline of Mechanical Engineering.

Board approved the following financial implications for intake of 10 students from AY 2019-20 as recommended by the Finance Committee for revised course structure of proposed M.S. (Research) Program in Discipline of Mechanical Engineering.:

FY 2019-20: $10 \times 8 \times 12,400$	= ₹ 9,92,000
FY 2020-21: $10 \times 4 \times 12,400 + 20 \times 8 \times 12,400$	= ₹24,80,000
FY 2021-22: $20 \times 4 \times 12,400$	= ₹ 9,92,000

- Total = ₹ 44,64,000

Board approved the proposal (i) and (ii) above as recommended by the Senate.

30.5 To consider a proposal regarding modified confirmation / policies for Assistant Professors (MCPAP) in IIT Indore.

MHRD direction for IIT council to frame the guidelines is required to consider the proposal.

30.6: **Items for Ratification.**

Decisions on following proposals/agenda were approved by the Director/Chairman, BoG, IITI. The same are placed for ratification by the Board:-

1. **To ratify signed Memoranda of Understanding (MoUs). Item ratified.**
2. **To ratify list of faculty members and non-teaching staff who joined /have been confirmed/offer letter sent since last meeting.**
Item ratified.

30.7: **Any other item with permission of the Chair.**

30.7.1: **To consider creation of New posts (Teaching and Non-Teaching)**

Approved as per the MHRD stipulation of ration 10:1:1.1 amongst student, faculty and non-teaching staff members.

Teaching posts - 38
Non-Teaching posts - 42

30.7.2 **Reporting item:**

1. **To report Visitor's Nominees on the Selection Committees for the post of Professor in various Departments of IIT Indore.**
Noted
2. **To report appointment of Part-time Chief Vigilance Officer in IIT Indore. Noted**

30.7.3 Confidential item:

अध्यक्ष के प्रति आभार के साथ बैठक का समापन हुआ।
The meeting ended with a vote of thanks to the Chair.



(Professor Pradeep Mathur)
Director, IIT Indore



(S.P. Hota)
Registrar I/c and Secretary,
FC and BoG, IIT Indore

Approved.



(Professor Deepak B. Phatak)
Chairman, Finance Committee and
Board of Governors, IIT Indore

