



भारतीय प्रौद्योगिकी संस्थान इंदौर
Indian Institute of Technology Indore
सिमरोल, खंडवा रोड़ इंदौर – 453552
Simrol, Khandwa Road, Indore- 453552

Request for Proposal
for
Pradhan Mantri Bhartiya Jan Aushadhi Kendra

Materials Management Section
IIT Indore
4th Floor Western Wing (Toward's Gate-1)
Abhinandan Building, Simrol
Khandwa Road, Indore- 453552
Tel.: 0731-6603408/3551/3369, Email: mms@iiti.ac.in
Website: www.iiti.ac.in

सहायक कुलसचिव
(सामग्री प्रबंधन विभाग)
Assistant Registrar
(Materials Management Section)



भारतीय प्रौद्योगिकी संस्थान इंदौर
सिमरोल, खंडवा रोड़ इंदौर – 453552

Indian Institute of Technology Indore
Simrol, Khandwa Road, Indore- 453552
Email: mms@iiti.ac.in



Request for Proposal (RFP)

for

Pradhan Mantri Bhartiya Jan Aushadhi Kendra

IIT Indore has signed Memorandum of Understanding with Bureau of Pharma Public Sector Undertakings of India (BPPI). In this regard, intends to establish Janaushadhi Kendra at IIT Indore Campus. The Pradhan Mantri Bhartiya Jan Aushadhi Pariyojna was launched in 2008, with the aim of selling generic medicine at affordable prices through dedicated outlets i.e. Pradhan Mantri Bhartiya Jan Aushadhi Kendra (PMBJK) in various districts of the country. Proposed Janaushidhi Kendra would cater to the population of IIT Indore as well the outside village peoples. The Authority has decided to carry out the bidding process for selection of a private entity as the Bidder to whom the Project may be awarded.

Indian Institute of Technology Indore (IITI) is a statutory body and one of premier institutions of science & technical education under Ministry of Human Resource Development, Government of India. IITI is established through the Institute of Technology Act, 1961 and (Amendment) Act 2012 passed by the Parliament with an intent to impart education and undertake research, consultancy and other related services from Indore as part of Government of India's initiative and policy proposal to extend and expand the reach and horizon of science and technology education in the state of Madhya Pradesh.

Request for Proposal (RFP) for Pradhan Mantri Bhartiya Jan Aushadhi Kendra for Indian Institute of Technology Indore (IITI) as per enclosed document, is invited from firms having relevant experience in providing services to various Govt. / Public/ Commercial offices or places etc. and who are permitted to do business with Government, Government funded educational and research institutes, PSUs, autonomous bodies in India.

For any other clarification/detail, you may feel free to talk to the MM Section on 0731-6603408/3551 or attend the prebid meeting. Offers strictly in accordance with the RFP with relevant documents appended thereto will be considered and evaluated for further discussion. Offers not meeting the requirements may not be considered for further discussion.

IITI reserves the right to:

- Reject any or all the tenders without assigning any reason whatsoever;
- Not bind himself to accept the lowest or any tender; and
- Accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited. Tender details can be viewed in the website www.iiti.ac.in.
- The institute may adopt most suitable method of tendering /shortlisting/ selection of sources of supply based on the prebid meeting.

IIT INDORE

Assistant Registrar (MMS)

सहायक कुलपति
(सामग्री प्रबंधन विभाग)
Assistant Registrar
(Materials Management Section)

Page 2 of 19

Schedule of Requirements

Description	Details
Download of RFP	January 23, 2023
Pre bid Meeting date	January 27, 2023 @ 11:00 AM
Pre bid report uploaded on	January 27, 2023
Last date for receipt of RFP	February 03, 2023 on or before 3.00 PM
Date and Time of Opening of RFP	February 03, 2023 on or before 3.30 PM
Tender Validity	The bids submitted by the firm should be valid for 180 days
Right of Acceptance:	This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the firm shall supply the same at the rate quoted. The firm shall be at liberty to tender for the whole or any portion or to state in the tender that the rate quoted shall apply only if the entire quantity is taken from the firm.
EMD	<p>Earnest money deposit for RFP is of ₹ 50,000/- (Rupees Fifty Thousand Only)</p> <p>Online EMD Submission: Bidder can submit their EMD online by visiting to the below link: https://www.onlinesbi.com/prelogin/collecthome.htm?corpID=315967</p> <p>EMD in any other form will not be accepted. Tenders received without valid EMD stand automatically rejected. EMD should be kept in a TECHNICAL BID ONLY. EMD to be submitted as per schedule of requirement. In respect of the successful bidder, this EMD will be returned on receipt of Security Deposit. EMD submitted by other bidders will be returned after finalization of the contract.</p>
Security Deposit	For due performance of his/their obligations under the contract, during the validity, the successful tenderers shall have to deposit ₹ 2,00,000.00 (Rupees Two Lakhs Only) as Security Deposit which will be free of interest, immediately after commencement of the contract. This security deposit is to be furnished in the form of Bank Guarantee as per the format furnished by the Institute from any of the Nationalized Banks or SBI or from any one of the scheduled banks. The security deposit will be forfeited in case of breach of contract. After successful completion of the contract, the security deposit will be refunded within 60 days after adjusting dues if any to the IITI from the Contractor. Format of PBG is attached as Annexure-II.
Tender to be submitted in	Tender Box at Ground Floor, Abhinandan Building, IIT Indore, Khandwa Road, Simrol, Indore- 453552
All the communications with respect to the tender shall be addressed to:	Assistant Registrar (MMS), IIT Indore, Fourth Floor, Abhinandan Building, Khandwa Road, Simrol, Indore- 453552 Tel.: 0731-6603408/3551/3369, Email: mms@iiti.ac.in

The bidders shall send sealed proposal super scribing "Request for Proposal (RFP) for "Pradhan Mantri Bhartiya Jan Aushadhi Kendra" with RFP No. and Due Date.

IIT INDORE

Assistant Registrar (MMS)

सहायक कुलसचिव
(सामग्री प्रबंधन विभाग)
Assistant Registrar
(Materials Management Section)

INSTRUCTION TO BIDDERS (ITB)

1. **Submission of tender:** Proposal should be submitted in single envelope.
2. **Envelope:** Signed and sealed entire RFP, Annexure I and Terms & Conditions.
3. The tenderer is advised to visit the IITI on any working day **between 1000 hrs and 1700 hrs** to assess the nature and quantum of work before tendering.
4. The firm should give the acceptance of the RFP including scope of supply.
5. **Failure to fulfill any of the conditions laid down renders the tender invalid.**
6. The Authority has adopted a single stage process (referred to as the "Bidding Process") for selection of the Bidder for award of the Project. Under this process, the Bid shall be invited under single envelope. Eligibility and qualification of the Bidder (The "Bidder") will be examined based on the details submitted under the envelope ("Technical Bld") with respect to eligibility and qualifications criteria prescribed in this RFP.
7. The Selected Bidder, shall be responsible for, operation and maintenance of the Janasuhadhi Kendra.
8. The Selected Bidder will be entitled to collect medicine charges as per the guidelines issued by BPPI from time to time.
9. Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water & other utilities, access to site, handling and storage of materials, weather data, applicable laws and regulations, and any other matter considered relevant by them. Bidders are advised to visit the site and familiarize themselves with the Project with in the stipulated time of submission of the Bid.
10. The Authority shall not be liable for any omission, mistake or error in respect of any of the above or on account of any matter or thing arising out of or concerning or relating to RFP, including any error or mistake therein or in any information or data given by the Authority.
11. An MoU will be signed between the PMBJAK operating firm owner and the institute for outsourcing operational services and also for purchase of medicines for IITI Health Centre.
12. The Selected Bidder shall be required to install and equip the Pradhan Mantri Bhartiya Jan Aushadhi Kendra (PMBJK) with required furniture and fixtures, computer, printer, scanner etc, obtain Drug license, engage qualified pharmacist registered under the Pharmacy Act, 1948 only and as any other applicable norms so as to be able to legally commence operation of the Pradhan Mantri Bhartiya Janaushadhi Kendra (PMBJK).

GENERAL TERMS & CONDITIONS:

1. **Period for which the offer will remain opened:**
 - a) Firms tendering should note the period for which it is desired that their offers should remain open for acceptance.
 - b) Quotations qualified by such vague and indefinite expressions such as "subject to immediate acceptance", "subject to prior sale", etc. will not be considered.
2. **Payment:** IIT Indore will purchase its medicine requirements of Health Centre through the Kendra wherever possible and do the payment on monthly basis.
3. **Location/Site Details:** IIT Indore, Khandwa Road, Simrol, Indore – 453552 and should be delivered within schedule.
4. **Right of Acceptance:** This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the proposal or portion of the quantity offered and the firm shall supply the same at the rate quoted.
5. Items supplied are subject to inspection and acceptance and the supplier should collect/ replace the rejected items at his cost and risk.
6. **Specification:** Proposal should be given for the exact model/facility to be offered.

7. The Pharmacist deployed for work should not be involved in any police case or any case should be pending against them. Police verification certificate for the persons deployed for work to be submitted.
8. The Pharmacist must be provided with Apron labelled PMBJP-Kendra (and where required standard safety shoes and other materials for safety and safe handling of chemicals, etc.) by the service provider.
9. If in the opinion of the IITI authorities, the performance of any of the persons deployed is not satisfactory or he/she is not amenable to discipline or their behavior is not conducive to retain them for the work, he/she should be replaced within 15 days.
10. **The pharmacist should have essential qualifications and experience:**
 - i) Bachelor's Degree/Diploma in Pharmacy granted by an institution of the Central/State Govt or an Institution recognized by Central or State Government
 - ii) Should be registered as Pharmacist under the Pharmacy Act, 1948.
 - iii) 2 years relevant experience in Govt./Semi Govt./private establishment.
11. The Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana Kendra (PMBJPK) operator should follow all the guidelines of the New Pradhan Mantri Bhartiya Jan Aushadhi Pariyojana Kendra issued by BPPI from time to time.
12. The Pradhan Mantri Bharatiya Janaushadhi Pariyojana Kendra (PMBJP K) should be operational from 09:00 Hrs. to 21:00 Hrs. all seven days of the week.
13. The space for the operation of The Pradhan Mantri Bharatiya Jan Aushadhi Pariyojana Kendra (PMBJPK) will be provided by the institute
14. IIT Indore may have a MoU with the firm operating PMBJP-K as per the drug requirement provided by the institute Health Centre.
15. PMBJP-K is expected to sell medicines to IIT Indore community as well as to the people residing in nearby villages.
16. The contract will be for a period of one year initially, which can be extended for one *more year on satisfactory performance of the initial* period of the contract. The IITI may renew/extend the contract to such further period (s), as it may deem proper, having regard to the quality and manner of the service provider's performance. However, it shall be with consent/written request by the service provider in this regard.
17. The Service provider shall abide by all laws and regulations and statutory obligations in force from time to time including labour laws and shall indemnify the IITI from any claims in this regard.
18. If it is observed at any stage that the quality of the work/medicine/service is not satisfactory, the contract/work/service order as a whole may be terminated and Security deposit forfeited. The Service provider will have no claims what so ever on the IITI.
19. Service provider will be fully responsible for any accident or mishaps involving workers engaged by the Service provider and the Service provider would pay claims made by these victims. The Service provider shall indemnify the IITI from any claims arising out of accidents, disabilities of any nature or death or arising out of provisions under law, or any other nature in respect of all workers engaged by the Service provider. The service provider will fully indemnify IITI against all claims in this regard.
20. The service provider shall be liable to pay compensation for any loss & damage caused to the property of the IITI or its Staff Members/Students/Visitors by the service provider or his workers.

21. The service provider shall be personally responsible for the conduct of his staff and in case of any complaint against any of his staff as regards work, discipline, attendance or any other matter concerning efficient and smooth functioning; the service provider will be under an obligation to change the worker concerned when instructed by IITI authority. The service provider shall observe all the laws and will be responsible for any prosecution of liability arising from breach of any of those laws. The IITI will not have any responsibility with regard to staff on the role of the service provider what so ever.
22. The IITI reserves the right to terminate the contract without assigning any reason by giving a notice of three months. The service provider will also have to serve a notice of three months, if he wishes to terminate the contract.
23. In the event of any dispute arising out of or in connection with this contract, whether during the subsistence of the contract or thereafter, the matter shall be referred to the Officer, IITI or any other officer nominated by the IITI for arbitration whose decision shall be final and binding on the parties. The service provider agrees that the arbitrator could be an employee of the Institute & shall not have any objections in this regard. The proceedings before the arbitrator would be governed by the provision of the Arbitration Act 1996.
24. **Proof of Registration OR Sole Distributorship Certificate of the Firm MUST be attached.**
25. **No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by this office after opening the tenders for technical discussions/ price negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted.**
26. **IITI reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.**
27. IITI does not bind itself to accept the lowest or any tender and may cancel / withdraw the tender without assigning any reason and no claim whatsoever, for any reason arising out of such action, will be entertained by IITI.
28. **Liquidated Damages:** - As time is the essence of an order, the delivery of services should be strictly adhered to, otherwise the delay in service or in part may not be accepted and penalty for late service will be imposed @ 0.5% (Half Percent) per week subject to a maximum of 10% of the total value of supply order & beyond 10% subject to approval of IITI.
29. **Force Majeure:** Neither the service provider nor the institute shall be liable to the other, for any delay in or failure of their respective obligations under this control caused by occurrences beyond the control of either party because of fire, floods, acts of God, acts of public enemy, wars, riots, strikes, lockouts, sabotage any law statute or ordinance order actions or regulations of the Government or any compliance there is similar to the above. Either party shall promptly notify the other of his commencement and cessation of such contingency and prove that such is beyond the controls and effects the implementation of this contract adversely.
30. Please inform the IITI in writing whether the owner of the firm or any of their partners/employees has close relations working with IIT Indore. This is for record only.
31. **IITI reserves the right to modify/alter/insertion or deletion on any part of the tender document to ensure fulfillment of its material & service requirement at any stage.**
32. The Instructions about bidding given in this advertisement and the Tender Documents should be read thoroughly before bidding. IIT Indore reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever it may be.

33. Cancellation:

- a) Notwithstanding any other provisions in this contract, the IIT reserves the absolute right to terminate the contract forthwith if it is found that continuation of the contract is not in public interest. The service provider is not eligible for any compensation or claim in the event of such cancellation.
- b) If at any later date, it is found that the documents and certificates submitted by the service provider are forged or have been manipulated, the work order issued to the service provider shall be cancelled and Security Deposit issued to the IIT shall be forfeited without any claim whatsoever on IIT and the service provider is liable for action as appropriate under the extant laws.
- c) IIT- Indore reserves the right to accept or reject or cancel any or all offers at any stage without assigning any reason thereof. In case of cancellation of order due to Non-compliance of the Terms and Conditions and Breach of the Contract, No compensation will be paid towards progress of order/procurement.

34. Governing Law: The order placed will be contract between the supplier and the buyer and shall be governed by the LAWS of India and under the contract shall be taken by the parties only in Indore, India to competent jurisdiction.

35. IIT Indore is green zone campus; hence, after delivery and acceptance of item supplier should take back the waste packing material such as plastic, wrapping paper and toxic material. Further, any wooden packing material to be handed over to store.

36. For any dispute, the place of jurisdiction shall be Indore, India only.

37. The Authority has adopted a single stage process (referred to as the "Bidding Process") for selection of the Bidder for award of the Project. Under this process, the Bid shall be invited under single envelope. Eligibility and qualification of the Bidder (The "Bidder") will be examined based on the details submitted under the envelope ("Technical Bid") with respect to eligibility and qualifications criteria prescribed in this RFP.

Scope of Work

1. The successful tenderer shall be establishing a full-fledged PMBJP-K at the Institute Premises.
2. An adequate number of Pharmacists should be deployed at the counter depending on the requirement.
3. PMBJP-Kendra will stock sufficient group of drugs & medical devices as per community requirement.
4. The OTC drugs should be dispensed as per rules and regulations of GOI issued by time to time.
5. There may be an internal audit quarterly by an assigned team from the Health Centre and purchase/MMS Section.
6. IIT Indore will not provide any personnel to PMBJP-Kendra. PMBJP-Kendra shall employ adequate, authorized, and registered Pharmacists (D.Pharma/B.Pharma) to issue drugs at any time. He/ she should have a valid diploma or degree of the pharmacist recognized by the Pharmacy Council of India and needs to be submitted to the institute. Pharmacists should be trained for dealing with patients.
7. The Successful Pharmacy/firm should have a valid retailer **food & Drug license** at least for 3 years from the appropriate govt. agency/authority (from the Drugs Control Department, Govt of Madhya Pradesh,

under the provision of the Drugs and Cosmetics Act, 1940 and The Drugs and Cosmetics Rules, 1945) for operating the proposed PMBJP-Kendra at the IIT Indore.

8. The Successful PMBJP-Kendra should have all mandatory licenses required to stock and dispense the medicines.
9. PMBJP-Kendra has to stock the Inventory having the 2/3rd of the shelf life.
10. PMBJP-Kendra should ensure to stock of several lifesaving drugs/medicines as per standard guidelines from time to time. In case of emergency/diseases where a large number of patients suffer from the same disease, the Pharmacy may have to procure urgently/daily large amounts of medicines which may outweigh the normal requirement.
11. If the prescribed medicines are not available in the PMBJP-Kendra, they will have to arrange the same as early as possible or by the next day.
12. Every medicine has its shelf-life period mentioned on the label of medicine as per standard BPPI guidelines from time to time.
13. IIT Indore will reserve the right to invite Drug Inspector to verify/check the medicine.
14. IIT Indore will reserve the right to revise drug formulary as per their requirement.
15. PMBJP-Kendra should maintain inventory and billing software for keeping records of all medicines at IIT Indore Health Centre.
16. The PMBJP Kendra should have to prepare and maintain following record for each financial year.
 - (i) Daily consumption record
 - (ii) Monthly consumption record
 - (iii) Procurement record from PMBI store or for other allied products also
 - (iv) Record of near expiry medicines replaced or returned record if any.
 - (v) Expiry Medicine disposal record
17. The operating firm should submit quarterly purchase and sell report of PMBJP Kendra at IIT Indore.

Eligibility Criteria/Parameters:

SI. No.	Details	Supporting Document Should be Submitted
1.	Udyam Certificate if bidder claims MSEs. Copy of valid PAN card, Copy of valid GST registration certificate	Self-certified copies of documents.
2.	Bidder Information	As per enclosed Annexure I
3.	<p>Technical Capacity: For demonstrating technical capacity and experience (the "Technical Capacity"), the Bidder shall have to fulfill the following conditions. The Bidder shall be selected based on the parameters described below:</p> <p>a. The Bidder should be Resident of India in case of individual or in case of others it should be registered under Pharmacy Act, 1948.</p> <p>b. Experience in buying and selling of medicine. Bidder to furnish Drug license and certificate from statutory auditor stating the experience.</p> <p>c. The Bidder shall have positive Net Worth at the close of the preceding financial year.</p>	
4.	<p>An Affidavit affirming that the Selected Bidder shall:</p> <p>a. Engage in Jan Aushadhi kendra only unemployed Pharmacists registered under the Pharmacy Act, 1948.</p> <p>b. The Selected Bidder will ensure 9:00AM to 9:00PM availability of the pharmacist at its Jan Aushadhi kendra. The name of such pharmacist should be duly incorporated/ registered with office of State Pharmacy Council and the name of pharmacist should be reflected in the Drug License.</p> <p>c. The Selected Bidder will be solely responsible for the hiring and discharging of the employees along with the payment of wages.</p>	
5.	Mandatory valid certification retailer food & drug license at least for 3 years from the appropriate govt. agency/authority (from the Drugs Control Department, Govt of Madhya Pradesh, under the provision of the Drugs and Cosmetics Act, 1940 and The Drugs and Cosmetics Rules, 1945)	
6.	<p>Legal Constitution of Applicant: (Public Limited/Private Limited/Partnership/Proprietorship etc.)</p> <p>a. Status / Constitution of the firm:</p> <p>b. Registration No (Copy of the certificate should be attached with the Proposal)</p>	
7.	Last 3 (Three) year's Turnover of the Applicant i.e. 19-20, 20-21 & 21-22	

8.	Previous experience of Management of 'Similar Projects, if any: a. Relevant Experience b. Achievements in the Relevant Fields	
9.	An affidavit duly certified by a Notary that the Partners of the firm or sole Proprietor or Company has never been black listed or changed the name of the firm (in original).	
10.	An affidavit duly certified by a Notary that the Partners of the firm or sole Proprietor or Company is/are not involved in any Police Case/ Vigilance enquiry pending or ever been punished by any Hon'ble Court (in Original).	

4. Site visit and verification of information:

- i. Bidders are encouraged to submit their respective Bids after visiting the Project site and ascertaining for themselves the site conditions, location, surroundings, climate, availability of power, water & other utilities, access to site, handling and storage of materials, weather data, applicable laws and regulations, and any other matter considered relevant by them. Bidders are advised to visit the site and familiarize themselves with the Project within the stipulated time of submission of the Bid. No extension of time is likely to be considered for submission of Bids.
- ii. It shall be deemed that by submitting a Bid, the Bidder has:
 - a. made a complete and careful examination of the Bidding Documents;
 - b. received all relevant information requested from the Authority;
 - c. accepted the risk of inadequacy, error or mistake in the information provided in the Bidding Documents or furnished by or on behalf of the Authority relating to any of the matters referred to in Clause 18 (i) above;
 - d. satisfied itself about all matters, things and information including matters referred to in Clause 18 (i) hereinabove necessary and required for submitting an informed Bid, execution of the Project in accordance with the Bidding Documents and performance of all of its obligations thereunder;
 - e. acknowledged and agreed that inadequacy, lack of completeness or incorrectness of information provided in the Bidding Documents or ignorance of any of the matters referred to in Clause 18 (i) hereinabove shall not be a basis for any claim for compensation, damages, extension of time for performance of its obligations, loss of profits etc. from the Authority, or a ground for termination of the Agreement by the Selected Bidder;

DETAILS OF THE BIDDER

Sl. No.	Description	Details of the Firm
1.	Name of the Bidder	
2.	Address of the Registered Office	
3.	Contact No. & Email Id	
4.	PAN No. (PAN Card should be attached with the Proposal)	
5.	Incorporation Certificate of the Firm(Should be attached with the Proposal):	
6.	GST registration no. (Should be attached with the Proposal)	
7.	Details of Owner/Proprietor/partners of the firm	

Proposals without required information or enclosures are liable to be rejected

Signature of the Bidder

Seal

[On the letter head of the Bidder/ Lead Bidder]

CERTIFICATE OF UNDERTAKING

To,

Sub: Technical Bid for Annual rate contract with PMBJA Kendra operational service provider.

Dear Sir,

1. It is certified that the particulars given above are correct and eligibility criteria are satisfied.
2. That the Operation facility provider should not charge higher than the PMBI or NPPA notified rates.
3. That the rates have been provided against a facility actually available at the organization.
4. That if any information is found to be untrue, Operation facility provider would be liable for derecognition by IIT Indore. The organization will be liable to pay compensation for any financial loss caused to IIT Indore or physical and/or mental injuries caused to its beneficiaries.
6. That the Operation facility provider will pay damage to the beneficiaries if any injury, loss of the part or death occurs due to gross negligence.
7. That the Operation facility provider has not been de-recognized /blacklisted by PMBI or any State Govt. or other organization.
8. That no investigation by Central Govt. / State Govt. or any statutory investigating agency is pending or contemplated against the Operation facility provider
9. That I/ We agree for the terms and conditions prescribed in the tender document.
10. That the Operation facility provider agrees to implement Electronic Medical Records and EHR as per the standards approved by the Ministry of Health & Family Welfare within one year of its empanelment.

Yours faithfully,

Date:

(Signature, Name and designation of the Authorized signatory)

Place:

(Name and seal of Bidder)

ACCEPTANCE CERTIFICATE

(To be given on Company's Letter Head)

To, _____

Sub: Acceptance of Terms & Conditions of NIT Reference No: _____

Name of Tender / Work: - _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We do hereby declare that we will sell goods only at government approved rates for PMBJA Kendra products and other allied products.
7. I/We agree to hold this offer open until 180 days and shall be bound to provide service within the specified period.
8. I / We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the penalty/restrictions agreed to by us in the Bid Security Declaration.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

DECLARATION REGARDING CLEAN TRACK

(To be submitted on Firm/Company Letterhead)

To,
The Assistant Registrar
Materials Management Section
I.I.T. Indore,
Simrol, Khandwa Road
Indore – 453 552.

Date:

Sub: NIT No. IITI(MM)/HC/RFP/544/22-23 for “RFP for Pradhan Mantri Bhartiya Jan Aushadhi Kendra”

Dear Sir,

I/we carefully gone through the Terms & Conditions contained in the above-referred NIT.
I/we hereby declare that my company / firm is not currently debarred / black Listed/convicted by any Government / Semi-Government Organizations / Institutions in India or abroad. I/we further certify that I'm a competent officer in my company /firm to make this declaration.

Or

I/we declare the following

No.	Country in which the company is debarred / blacklisted / case is pending	Black listed / debarred by Government / Semi Government Organizations / Institutions	Reason	Since when and for how long

In case the above information is found false I/we are fully aware that the tender/contract shall be liable to be rejected/cancelled by the IIT Indore and EMD / SD shall be forfeited.

In addition to the above, IIT Indore will not be responsible to pay the bills for any completed / partially completed work.

Yours faithfully

(Signature of the Tenderer)

Printed Name:

Designation:

Company Seal:

Date:

(NOTE: In case the company/firm was blacklisted previously, please provide the details regarding the period for which the company/firm was blacklisted and the reason/s for the same)

**DECLARATION OF ANNUAL TURNOVER AND
INCOME TAX RETURN**

(To be submitted on Firm/Company Letterhead)

To,
The Assistant Registrar
Materials Management Section
I.I.T. Indore,
Simrol, Khandwa Road
Indore – 453 552.

Date:

**Sub: NIT No. IITI(MM)/HC/RFP/544/22-23 for “RFP for Pradhan Mantri Bhartiya Jan Aushadhi
Kendra”**

Dear Sir,

I/we hereby declare that our firm's Annual Turnover as follows, and I/we have also supported an Audited Accounts for your references :

F.Y 2019-20	F.Y 2020-21	F.Y 2021-22

And,

2) I/we hereby declare that our firm had filed Income Tax Returns for last year's i.e. F.Y. 2018-19, 2019-20, & F.Y. 2020-21. Supported by copy of ITR of three years.

Yours faithfully

(Signature of the Tenderer)

Printed Name:

Designation:

Company Seal:

Business Address :

Date:

PRE-BID QUERY FORM

Sl. No	Reference of the Clause No. of the Tender Document	Query/Clarification/Deviation sought	Clarification/Response from IIT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

Technical Capacity of the Bidder

Summary of Experience:

S.No.	Name and location of Pharmaceutical Drug store	Years since operational	Legal Entity Claiming Experience	Associate Relationship of the Legal Entity who is claiming relationship with Bidder	Years since start of operations	Remarks

- * Client certificate and/or statutory auditor's certificate and/or Chartered Accountant's certificate and/or agreement copy and/or Letter of Award evidencing the aforementioned experience of the bidder (corresponding to the Scope of Work Clause 16 (1)) to be attached. Bidder should also provide Drug License certificate.

PERFORMANCE SECURITY FORMAT

To,

.....

WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no. datedto supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We further undertake to pay the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the supplier(s)/vendor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the supplier(s)/vendor(s) shall have no claim against us for making such payment.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of, 20.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer
Seal, name & address of the Bank and address of the Branch
Phone No., Fax No. & e-mail id.

